

WEDDING STATIONERY CHECK LIST

Before you order your wedding stationery, it's always a smart idea to put together a list of all the paper elements you'll need. This will help you and your groom stay on budget and figure out which pieces are essential and which ones you may not need.

To help, we've put together this wedding stationery checklist — a guide to all of the various paper elements you might need for your big day. Keep in mind, though, that this list is not meant to be all-inclusive — a vast majority of these elements are optional.

Please print out this checklist and bring it to your consultation meeting with your printer.

COUPLES NAMES:.....
DATE OF WEDDING:
VENUE:.....
STYLE / COLOURWAYS:.....
DAY GUESTS TOTAL:
EVENING GUESTS TOTAL:

Tick if needed

BEFORE THE WEDDING

- Engagement party invitation
- Save-the-date-card
- Bridal shower invitation, Bridal shower thank-you cards
- Bachelor/bachelorette party invitation
- Rehearsal dinner invitation, Welcome dinner invitation

THE WEDDING INVITATION

- Outer envelope, Inner envelope (for the RSVP card)
- Belly band (To tie all items together if a lot of information is to be included)
- Invitation card (Day and Evening invitations may differ)
- Reception card (if held at a different location than the ceremony)
- Directions/map card (can be part of a folded out invitation)
- Response card and self-addressed stamped envelope
- Hotel accommodations card

AT THE WEDDING

- Welcome basket tags
- Ceremony / Order of Service program
- Pew cards or "reserved" seating cards
- Escort cards (have your guest names and table numbers written on them, one each or per couple)
- Place seating cards
- Wedding seating plan
- Table number / name cards
- Menu cards (one menu per place setting or one per table)
- Favor tags

AFTER THE WEDDING

- Thank you cards

NOTES:
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